



BOARD POLICY 771.1

771.1 - Copyright

It is the policy of the School District of Fort Atkinson that all employees and students are responsible for complying with copyright laws and District Policies and Regulations relating to the use of copyrighted materials. The use of District Equipment for the purpose of violating the copyright laws is prohibited at all times. General requirements relating to copyright and provisions for "fair use" are included in staff handbooks, in the District IMC Handbook, and on the District Website (www.fortschools.org/IMCHandbook).

Employees or students having any questions about the copyright laws, the provisions for permissible "fair use" of copyrighted materials, or obtaining permission to make use of copyrighted works from the copyright holder, shall contact the school principal or the District Administrator.

Students and employees may be subject to individual liability under the copyright laws as violations of the copyright laws are not authorized by the District. No employee may direct the violation of the copyright laws. The violation of the copyright laws is not within the scope of any employee's job duties.

Approved: December 15, 2004